



CAPACITY BUILDING TRAINING:

HNC IN COMMUNITY LEARNING AND DEVELOPMENT

Training programs for the EM Voluntary Sector & Community Groups

RECRUITING IS TAKING PLACE NOW.

As part of BEMIS's strategy on capacity building for the Ethnic Minorities Voluntary Sector, this HNC training programme is designed to fill a gap that has hindered the development of this sector and the diverse communities it represents. Following a consultation that BEMIS conducted sometime ago, it became clear that there is a need for training for the diverse EM community groups in Community Learning and Development. An accredited HNC training program in CLD has been developed and will be delivered in partnership with Adam Smith College (Fife) and Lews Castle College (Highlands)

GUIDELINES FOR THE PROGRAMME

Applications will be available from: Please contact BEMIS for an application form or to register interest ASAP

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This is part of a national programme designed to provide Training to:

- A) Twenty Activists (20) in the central belt
- B) Ten Activists (10) in the Highlands and Islands.

Candidates are requested to fill an application form

Please contact BEMIS for an application form: 0141 548 8047

E-mail: adnan.miyasar@bemis.org.uk

The Programme will be offered in Kirkcaldy and in Glasgow, each course offered over 1 day a week, between 09.00 and 17.00. Students will be able to register on either course, depending upon where they live and ease of travel.

The Glasgow course will take place on a Thursday from 015/04/07 until 30/06/07, but there is the option of changing this day with effect from August 2007.

The Kirkcaldy course will run on a Tuesday or Wednesday, depending on which suits the participants better. Again, this arrangement will apply from 15/04/07 until 30/6/08

Commitment: ONE DAY RELEASE
Starting 15th April 07 Till 30 June 08

ACCREDITED HNC IN CLD

PROMOTING THE PROGRAMME

Information on this programme will be distributed throughout Scotland through:

- BEMIS membership and networks
- BEMIS database
- Wider voluntary sector and their networks
- Local authorities
- CVS networks
- Local community connections

WHO ARE THE POTENTIAL CANDIDATES

Applications are welcome from the following:

- a) Ethnic minority voluntary sector organisations that would like to nominate a member of their staff or management committee or volunteers.
- b) Other groups working with and in support of EM communities are welcome to apply as well.
- c) Community groups or grassroots organisations, especially from communities that have been excluded or under-represented, that would like to nominate a member of their staff, network or management committee.
- d) Individuals, from the ethnic minority communities, who has been and still are involved with EM groups as volunteers and would like to extend and accredit the skills and knowledge they have. (Need nomination from an organisation).

Applications from the wider voluntary sector can be accepted in support of their work with EM communities.

CANDIDATE or NOMINATING Body's COMMITMENTS

Organisations / groups, nominating an individual whether he/she is a staff member, from the network or management committee will require signing a contract and making a commitment on the following:

- a) To ensure that the candidate attends the training and meet all the requirements and to support the candidate in completing work base assignments where appropriate.
- b) To provide evidence that they have made use of the training and delivered support services in their area. Candidate will also be required, and supported by BEMIS
- c) Withdrawal from the course before completion will oblige the organisation to reimburse the full costs as incurred by BEMIS.

In the case of nominations from community groups and volunteers, we would be looking for a similar commitment.

Throughout this course BEMIS will be conducting an evaluation and monitoring process to ensure that the course is running effectively and candidates are able to make full use of the learning. The purpose of this process will be to support the development of future courses and ensure that they meet the needs of the candidate and delivery to the development of their skills.

Brief Description of Modules

- I. **COMMUNITY LEARNING & DEVELOPMENT: PRINCIPLES AND PRACTICE. 2 Credits.**
This Unit is designed to enable the candidates to investigate the principles, values and practice required to work successfully with people in community learning and development. It prepares them for the role of community-based worker by giving them the underpinning knowledge to carry out this role effectively.
- II. **COMMUNITY LEARNING AND DEVELOPMENT: SOCIAL SCIENCE APPROACHES. 2 Credits.**
This Unit will enable candidates to build an understanding of some of the key features of social science approaches and explanations within society. It will enable them to describe some sociological theories and concepts in order to understand communities. The Unit will also enable candidates to discuss different sociological perspectives and apply them to community learning and development practice. The application of sociological theories will help candidates to understand some of the issues affecting society and how they impact on communities. The research component of the Unit will help candidates get a better understanding of their communities
- III. **COMMUNITY LEARNING AND DEVELOPMENT: WORKPLACE PRACTICE. 2 Credits.**
This Unit is designed to enable students to link theories with practice in a supervised placement. The workplace practice should benefit the community and provide opportunities for the candidate's further learning and skills development as identified with their tutor. Evidence of workplace practice is collected and presented in a portfolio. This generally contains candidate recordings, products, observations and witness testimonies. The outcomes for this unit are derived from the theory units of the HNC Working with Communities of which this unit is an integral component.
- IV. **COMMUNITY LEARNING AND DEVELOPMENT: ACCOUNTABILITY FOR AND MANAGEMENT OF RESOURCES. 1 Credit.**
This Unit is designed to enable candidates to demonstrate understanding of the effective management of resources in a community-based setting. It introduces the concept of accountability in the context of current practice within local community groups and organizations. It is aimed at candidates taking the HNC Working with Communities, and may also be used as a free-standing Unit for Continuing Professional Development.
- V. **COMMUNITY LEARNING AND DEVELOPMENT: LEARNING APPROACHES. 1 Credit.**
This Unit enables candidates to understand the issues to be addressed, and

their own role, in the development of community based learning opportunities. It prepares them for this role by introducing them to a range of learning theories that are applicable to the context of informal learning and which inform current practice in Community Learning and Development. The candidates are introduced to assessment methodologies and to evaluation tools. This Unit will be relevant for candidates who have an active involvement in communities.

V/. COMMUNITY LEARNING AND DEVELOPMENT: PREPARING TO WORK WITH COMMUNITY GROUPS. 1 Credit.

This Unit is designed to enable candidates to work in a community setting, primarily with those who have become disengaged with learning. It prepares candidates for this role by giving them knowledge and understanding how groups function. This Unit provides the knowledge and skills required to work effectively with groups in community group settings.

WORKING WITH COMMUNITIES: GROUP AWARDED GRADED UNIT 1. 1 Credit.

OPTIONAL UNIT: ONE UNIT MUST BE SELECTED FROM THE FOLLOWING.

-COMMUNITY LEARNING AND DEVELOPMENT: ADULT LEARNING. 2 Credits

This Unit is designed to enable candidates to work in a community setting, primarily with those who have become disengaged from learning. It prepares candidates for this role through examination of the principles of community based adult learning and puts adult learning in the context of lifelong learning. It provides an opportunity to apply this learning through the development of a short learning opportunity. It is intended for candidates who are already working in a community or who expect to work in this field.

-COMMUNITY LEARNING AND DEVELOPMENT: WORKING WITH YOUNG PEOPLE. 2 Credits.

This Unit is designed to enable candidates to recognize the main issues in relation to the nature, purpose and contexts of working with young people in the community. It prepares them for this by giving them the underpinning knowledge to carry out this role effectively.

-COMMUNITY LEARNING AND DEVELOPMENT: CAPACITY BUILDING. 2 Credits.

This Unit is designed to enable the candidates to recognize community development approaches to capacity building, and to enable them to effect positive change. As well as understanding the founding principles of capacity building and community development, the candidate will gain an understanding of the focus of government policy affecting community development. The candidate will require taking an active part in a specific community group project. The candidate should be able to analyze results so that further/future community development activity can be planned and built on effectively.

-COMMUNITY LEARNING AND DEVELOPMENT: PROMOTING HEALTH IN THE COMMUNITY. 2 Credits.

This Unit is designed to enable candidates to work in communities and in partnerships to promote health. It prepares candidates for this role through examination of the

principles of the community development model of health promotion. It is intended for candidates who are working or expect to work in this field.

Outcome of the training

By supporting members of the ethnic minority voluntary sector in obtaining these essential skills and qualification, it will have several positive effects for the ethnic minority communities and the wider voluntary sector.

- Increase the number and quality of skills and understanding on community learning and development throughout the ethnic minority voluntary sector. Through accredited and recognized training the standard of information, skills and expertise in the field of community L & D will not only be higher but also of good quality and equitable across Scotland.
- Trainees from the ethnic minorities' voluntary sector and communities will have a more in-depth insight to the issues surrounding community regeneration including community planning and community learning. This information will be invaluable information to activists in the community development field.
- BEMIS and trainees (representing the diverse ethnic minority communities) to work in partnership with all stakeholders in developing policies, networking initiatives and strategies that ensure access of information and support for the under-represented ethnic minority groups.
- In various ways, this is the basis of community development in providing essential skills and expertise directly to communities in a way that is both positive and productive. This process will be at the heart of capacity building in Scotland, and will support the development of this sector through filling a gap in essential skills across Scotland.

Please contact BEMIS for an application form or to register interest from.

RECRUITING IS TAKING PLACE NOW

Candidates are requested to fill an application form which can be obtained from BEMIS by telephone: 0141548 8047

E-mail: [adnan.miyasar @bemis.org.uk](mailto:adnan.miyasar@bemis.org.uk)

